

WARREN COUNTY BOARD OF SUPERVISORS
AGENDA

Tuesday, September 5, 2023

9:00 A.M. Approve August 2023 Minutes

Public Hearing

Loretta Brantley, County Administrator

- Adopt budget for October 1, 2023 to September 30, 2024
- Adopt resolution setting the millage rates for each fund
- Adopt resolution requesting Ad Valorem for FY 2023-2024 for the Vicksburg Warren School District
- Authorize the advertisement of the adopted budget

Approve Consent Agenda

- Road Department's Monthly Work Order Report
- DA's Monthly Report of Fines for August 2023
- Monthly County financial reports for August 2023
- Accept Tax Collector's Privilege Tax License Collections for July 2023
- Sheriff Department Summary of Daily Meal Logs
- Commission Minutes:
 - E911 Commission minutes for 07/19/2023
 - Port Commission minutes for 07/19/2023
 - Parks & Recreation minutes for 07/13/2023

Jamie Cain, Road Manager

- Approve driveway permits
- Approve temporary easements
- Approve removing employees from the Road Department payroll
 - Clarence Shelby effective 8/24/23
 - Jalen Kemp effective 8/30/23

Keith O'Keefe, County Engineer

- Approve Stantec invoice 2117356 (#6) for CEI services on the Traffic Safety LPA Project HSIP-0075-00(026)LPA/18100-701000 in the amount of \$2,249.40 and authorize the President to sign
- Approve Contractor Pay Application #1 and FINAL for McCraney Striping and Seal Coating LLC for the 2023 WC Striping Project 75(349) in the amount of \$273,317.35 and authorize the President to sign

- Approve Contractor Pay Application #1 for Central Asphalt for the 2023 WC Gravel Road Surfacing Project 75(348) in the amount of \$2,749,805.88 and authorize the President to sign
- Approve Neel-Schaffer Task Order #25 for the MDOT-Hall's Ferry Pedestrian Improvements Project STP-9654-00(003)LPA/109375-701000 and authorize the President to sign

Blake Teller, Board Attorney

- Approve and authorize the Board President to sign a resolution and order finding emergency circumstances exist such that the boat landing at LeTourneau should be repaired expeditiously
- Approve and authorize the Board President to sign a resolution accepting donated item for destruction by the Sheriff's Department

Loretta Brantley, County Administrator

- Approve invoices of Neel-Schaffer Inc. totaling \$92,841.43:
 - GSA Type 1 and Type 2 Services - \$13,550.00
 - NRCS Group #6 – \$856.80
 - NRCS Group #7 – \$14,019.32
 - NRCS Group #7 – \$22,185.00
 - NRCS Group #8 - \$972.24
 - NRCS Group #8 - \$5,015.00
 - NRCS River Region Site - \$4,500.50
 - SAP-75(29)M Wisc-Indiana-Bov cutoff Overlay - \$1,872.98
 - 2022-2023 Paving Program - \$23,589.27
 - 2023 Striping Project - \$1,371.09
 - New Jail Offsite Utilities - \$1,820.80
 - New Boat Landing - \$1,032.37
 - ERBR-75(01) Halls Ferry Bridge - \$2,056.06
- Approve Blake Teller, Board Attorney, invoice in the amount of \$14,696.51
- Approve payment in the amount of \$23,784.64 for Warren County's share of E-911 dispatchers' salaries, matching benefits and insurance for August 2023
- Approve and authorize Board President to sign Requisition #1 for White Construction, payment Application #1 in the amount of \$30,000.00 for new jail pre-construction
- Approve and authorize Board President to sign Requisition #2 for White Construction, payment Application #2 in the amount of \$1,158,227.34 for new jail pre-construction
- Approve advertising request in the amount \$500.00 from Linda Sweezer Ministries for annual community-wide leadership conference to be held September 15-16, 2023
- Approve advertising request in the amount of \$500.00 from Raymond Banks for the 3rd annual Hoodvenchy Runway to be held September 29-October 1, 2023

- Approve District 2 Supervisor William Banks to attend the annual MAS Board and MASIT Board of Trustees Joint Training Meeting to be held in Pensacola Beach, FL, September 7-10, 2023
- Request approval to promote Alexander Sims to the position of Director of Information Technology Department
- Request authority to advertise for the position of Ordinance Enforcement Officer
- Approve the order from Ninth Judicial District Chancery Court Chancellor Vicki R. Barnes to increase the salary of Court Administrator, Cynthia Hunter, in accordance with House Bill No. 1216 effective October 1, 2023
- Approve the order from Ninth Judicial District Circuit Court Judge James Chaney to increase the salary of Senior Court Administrator, Lee Ann Stuart, in accordance with House Bill No. 1216, effective October 1, 2023
- Approve the order from Ninth Judicial District Circuit Court Judge James Chaney to increase the salary of Le Robinson Brown to Staff Attorney II, in accordance with House Bill No. 1216, effective October 1, 2023
- Approve the order from Ninth Judicial District Circuit Court Judge Toni Terrett to increase the salary of Court Administrator, Melanie Sanders, in accordance with House Bill No. 1216, effective October 1, 2023
- Approve the order from Ninth Judicial District Circuit Court Judge Toni Terrett to increase the salary of Legal Research Assistance (Paralegal), LaFreda Lee, in accordance with House Bill No. 1216, effective October 1, 2023

Donna F. Hardy, Chancery Clerk

- Approve Claims Docket for August 2023 and Supplemental Claims Docket for September 6, 2023
- Approve Justice Court Settlements for 07/21/2023 – 08/20/2023
- Approve 2023 Recap of Assessments of Real and Personal Property of Warren County

Executive Session: Ongoing litigation related to Shell Beach Road